



**Summit Grove Camp & Conference Center**

140 S. Front Street, New Freedom, PA 17349

717.235.3656 | [www.summitgrovecamp.org](http://www.summitgrovecamp.org)

“Creating space for people to encounter God since 1875”

**COTTAGE OWNERSHIP TRANSFER AGREEMENT**

This Transfer Agreement must be submitted prior to all sales. The Summit Grove Board of Directors is required to approve the transfer of cottages and assignments of any lots. Once notified of approval, this form can be submitted.

Lot to be transferred: \_\_\_\_\_ Parcel # \_\_\_\_\_ Transfer Transaction Amount: \$ \_\_\_\_\_

**Transfer From (Seller):**

Name \_\_\_\_\_ Email \_\_\_\_\_

Phone \_\_\_\_\_ Address \_\_\_\_\_

**Transfer To (Buyer):**

Name \_\_\_\_\_ Email \_\_\_\_\_

Phone \_\_\_\_\_ Address \_\_\_\_\_

**The Seller** declares that the premises is free and clear of all liens and encumbrances, and all property taxes are up to date. The Seller also declares that the tax account will be transferred to the buyer. Seller is responsible for providing buyer a bill of sale, and a copy of the bill of sale to Summit Grove.

**The Buyer** commits to provide insurance necessary for adequate homeowners coverage. The Buyer declares that he/she has read and agreed to the terms of the **current Cottage Owners Agreement**, and has submitted a signed copy to the Summit Grove office. **Buyer will ensure York County Assessor’s Office is notified of this transfer.**

Seller(s) Signature \_\_\_\_\_ Date \_\_\_\_\_

Seller(s) Signature \_\_\_\_\_ Date \_\_\_\_\_

Buyer(s) Signature \_\_\_\_\_ Date \_\_\_\_\_

Buyer(s) Signature \_\_\_\_\_ Date \_\_\_\_\_

Witness \_\_\_\_\_ Date \_\_\_\_\_

PLEASE REMIT THIS AGREEMENT TO: Summit Grove, 140 S. Front Street, New Freedom, PA 17349

----- *Office Use* -----

Board Decision \_\_\_\_\_ Date \_\_\_\_\_

Board Member Name \_\_\_\_\_ Signature \_\_\_\_\_